

**United States Department of the Interior
BUREAU OF LAND MANAGEMENT
National Human Resources Management Center
Denver Federal Center, Building 50
P. O. Box 25047
Denver, Colorado 80225-0047**

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November 13, 2001

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Information Bulletin No. HR-2002-025

To: Project Manager WO 330D, ASD OR, SD ES
Attn: SPOs and Training Officers

From: Director, National Human Resources Management Center

Subject: Management Development Center Nomination Confirmation DD: 11/30/01

The nominations submitted by your state for Management Development Center courses have been accepted by the Office of Personnel Management. Please submit a 10-part SF-182 (Request, Authorization, Agreement and Certification of Training) documenting your nominations and fax to the National Human Resources Management Center, attention Marilyn Ladd (303) 236-8632 so that it may be processed and sent to OPM. Block 25 - Billing Instructions of the SF-182 should include the following information:

Bureau of Land Management (BC-620)
Denver Federal Center, Building 50
P.O. Box 25407
Denver, CO 80225-0047

As stated in IB HR-2001-092, once the spaces are requested and allocated, States/Centers are responsible for tuition charges whether or not its primary attendee or substitute is able to attend. OPM may allow students to transfer to other course dates in exceptional circumstances. If you need further assistance, please contact Marilyn Ladd.

Signed by:
Linda D. Sedbrook
Directorm NHRMC

Authenticated by:
Luron Porter
Secretary

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